

Information Technology Resource Management Council (ITRMC)
Access Idaho Steering Committee

Meeting Minutes
Approved by Committee April 1, 2004

February 26, 2004

The Access Idaho Steering Committee monthly meeting was held on Thursday, February 26, 2004, from 1:30 to 2:10 p.m., in Conference Room 155 of the LBJ Building, Boise, Idaho.

CALL TO ORDER, WELCOME

Chairman **Bill Farnsworth**, who welcomed members and others in attendance, called the meeting to order.

ATTENDANCE

Members Present:

Bill Farnsworth, ITRMC Staff
Susan Simmons, Idaho Transportation Dept.
Rob Spofford, Department of Water Resources
Jeff Walker, Access Idaho

Designate –

Eric Beck, Dept. of Commerce and Labor

Absent Member(s):

Chuck Goodenough, Secretary of State's Office
Mark Little, Division of Purchasing
John McAllister, Dept. of Commerce and Labor

Others Present:

Jon Eckerle, Department of Administration
Emily Gales, ITRMC Staff

MOTION: Simmons moved and Spofford seconded a motion to approve the January 22, 2004, Access Idaho Meeting Minutes, and the motion passed unanimously.

REPORT FROM ACCESS IDAHO

Jeff Walker, Access Idaho, reviewed the Access Idaho **General Manager's Report** (refer to handout: http://www2.state.id.us/itrmc/committees/accessidaho/gm_reports/jan04.pdf).

- A project listed under 'In Planning and Consideration,' a Property Owner Permits for Electrical Services application for the Division of Building Safety, was now being handled by the agency internally. Therefore, Access Idaho would begin a new project for the Office of the Secretary of State (SOS) in April. Walker went on to explain logistics of the project, which was to incorporate Access Idaho's billing system into the SOS's online lien application.
- Access Idaho was recently approached by the Department of Commerce and Labor (IDCL) regarding the its use of the portal's instant payment gateway. This project would be added to the 'In Planning and Consideration' list.

Discussion Item:

- In response to a question from **Eric Beck**, IDCL, Walker discussed some technical aspects of the State Tax Commission's online and interactive voice recognition (IVR) refund status applications.

MOTION: Spofford moved and Simmons seconded a motion to approve Addendum B to the Department of Insurance SLA, and the motion passed unanimously.

DOT-GOV URL APPROVALS

Requests for Approval

- Chairman Farnsworth briefly discussed the list of requested Uniform Resource Locators (URLs) (refer to handout: <http://www2.state.id.us/itrmc/committees/accessidaho/minutes/m040226/dot-gov.pdf>).
- Potential conflicts with approving use of 'cemetery.idaho.gov' were discussed.
- **Jon Eckerle**, Department of Administration, pointed out that the Rock Creek Rural Fire Protection District would only be using one of the three URL's requested (if approved).

Other Discussion Item:

- Active Directory. Attendees talked about the possible implementation of an enterprise Microsoft Active Directory architecture within the state.

MOTION: Beck moved and Spofford seconded a motion to approve use of the following URLs by State of Idaho entities: 'idahostatelibrary.idaho.gov,' 'library.idaho.gov,' 'LiLI.idaho.gov,' 'statelibrary.idaho.gov,' 'talkingbooklibrary.idaho.gov,' 'tbl.idaho.gov,' 'realestate.idaho.gov,' 'realestatecommission.idaho.gov,' 'idcorr.idaho.gov,' 'state.idaho.gov,' 'ols.idaho.gov,' 'veterans.idaho.gov,' 'cemetery.idaho.gov,' 'rcrfpd.idaho.gov,' 'rockcreekfire.idaho.gov,' 'rcfd.idaho.gov,' and 'siec.idaho.gov,' and the motion passed unanimously.

OTHER DISCUSSION ITEMS

- 'business.idaho.gov.' Chairman Farnsworth noted the enterprise portal 'business.idaho.gov' was off to a wonderful start. The IDCL offered to provide the technical expertise to develop the site; and Access Idaho offered to help with site templates and user testing.

ADJOURNMENT

As there was no other business to come before the Committee, Chairman Farnsworth thanked those in attendance and adjourned the meeting at 2:10 p.m. The next Access Idaho Steering Committee meeting was scheduled for Thursday, March 25, 2004, from 1:30 to 3:00 p.m. in Conference Room 155 of the LBJ Building, 650 West State Street, Boise.

Respectfully submitted,

Emily Gales, ITRMC Assistant